

# MY EDITING CHECKLIST

This checklist should be used each time you have a writing assignment.

WRITING ASSIGNMENT TOPIC \_\_\_\_\_ DUE DATE \_\_\_\_\_

Questions	Yes	No	Corrected
Does my writing have a title?			
Did I re-read my writing out loud to check for mistakes? <b>L.C: Listen; if you hear something that doesn't sound right, ask, "Does that sound right?"</b>			
Did I start each sentence with a capital letter?			
Did I end each sentence with a period, an exclamation point, or a question mark?			
Did I space my words and write neatly?			
Did I indent at the beginning of each paragraph?			
Did I circle any words that I think are misspelled in my rough draft?			
Did I look in the dictionary, use dictionary.com or ask my L.C. for help spelling words?			
Did I use adjectives (spicy words)? Did you check for boring words? <b>L.C: Perhaps suggest student look at Banish Boring Words packet.</b>			
Did I use strong verbs? Is there action in my story?			
Did you use your five senses: feel, smell, taste, hear, see?			
Do I have strong leads that introduce the story? Do each of my sentences start differently?			
Is your writing focused? The ideas and content of my story match the topic?			
Is my writing organized? Does my story have a beginning, middle, and end? <b>L.C: Ask your student to identify out each piece.</b>			
Did I use transitional words: first, next, then, last?			
Does my story have voice? Does it sound like you?			
Do you have a conclusion sentence that wraps it all up? <b>L.C: Ask your student if they have closed/ended the topic or if they are leaving the audience wondering.</b>			
Did you write a clean and neat final draft? Is it the best writing I can do? <b>L.C: The student might need to write a few drafts before it is a polished writing.</b>			
Did I type my final polished writing into MobyMax?			